



TERRACE WATER COMPANY BOARD OF DIRECTORS MEETING AGENDA

DATE: Tuesday, April 15, 2025

TIME: 7 PM via ZOOM

Board Members and Invited Guests

Meeting ID 833 5797 5007

Passcode 383676

Name	Attendance	Name	Attendance
Laura Corral-Flores, President		Mike Murphy, Vice President	
Abby H. Flores, Treasurer		Yvette Bynum, Secretary	
Gene McCutchen, Member		Mike Story, Consultant	
Louis Honesto		Fabian Ramirez	

Call meeting to order.

- Open for public comment
- Approval of minutes: February 2025
 - No meeting held in March 2025
- Discussion items:
 - City of Colton (handout) - Water usage and cost- Louis reviewed/LCF approved
 - Will Serve Letter - Laura
 - Status of current requests
 - Intertie agreement, City of Colton status
 - See packet
 - Sidewalk project San Bernardino County- No update
 - Consolidation Process:
 - Consolidation agreement reviewed completed by TWC legal team, consultants and Board. Meeting set for April 14, 2025, with legal team and City of Colton.
 - AR6556 meeting notes from March meeting (see packet)
 - Next AR6556 meeting April 22, 2025; Laura, Mike, Tom and the Legal team will attend
- Review of expenses - Laura
 - Bills for January 2025
 - IRS filing for 2023 /penalty for late filing; paid by applying over payment of taxes 2023
 - TWC received tax refund \$2888.16.
- Review of current bank statements (handouts)
 - Bank of America – review statements
 - Citizens Bank account (CIF)- review statement

Executive session

 **Journalment**

TERRACE WATER COMPANY

Board of Director's Meeting Minutes

April 15, 2025

LOCATION: Via ZOOM

PRESENT: Laura Corral-Flores, Abby H. Flores, Mike Murphy, Yvette Bynum, Mike Story, Louis Honesto

ABSENT: Gene McCutchen, Fabian Ramirez

Call to Order: Meeting called at 7:02 pm by Board President, Laura Corral-Flores

Public Comment: None

Agenda Item – Approval of Meeting Minutes

- Approval of meeting minutes of February 2025
 - Motion to approve by Abby H. Flores, second by Mike Murphy. All agreed.
 - No board meeting held in March 2025

Agenda Item – Discussion items

- City of Colton Water Bill (03/04/2025 – 04/02/2025)
 - Usage and costs reviewed.
 - Discussion items: Billing changes coming from the City of Colton.
 - Eff. 07/01/2025 A flat rate of \$2.63 CCF will be charged for water supplied from the City of Colton Public Utilities
 - Eff. 07/01/2025 The monthly facilities charge of \$525.00 will cease, replaced by a new rate.
 - Action item: Laura to follow up with Steve D.'s office for a billing analysis.
 - Has meter charge been deposited and credited accurately?
- Will Serve Letters - Laura Corral-Flores
 - The process continues to go well. Last two properties have received their approvals and deposits have been paid.
 - Louis added the estimated quote from TK Construction is in. Estimated cost to install new line for new service, \$15,000.
- Intertie Agreement
 - No response received from city of Colton regarding changing the facilities charge.

- Sidewalk Project 2025 – Louie
 - TWC will have to relocate nine meters because of this project.
- Consolidation status – Laura Corral-Flores, Mike Story
 - Consolidation agreement review completed by TWC legal team, consultants, and TWC Board.
 - Consolidation meeting was held 04/14/2025 city of Colton & TWC Legal team.
 - Colton presented five questions. Four of the five questions were directed at TWC in error regarding financing reassurance.
 - Colton asked if the project is cut and does not move forward, would TWC help fund the project? Board’s answer: No.
 - State to use an unsigned agreement to secure funding. (Authorization is in writing)
 - AR6556 meetings
 - Meeting held 03/25/2025. A copy of the notes by Randy Marx shared with the Board.
 - Next meeting set for 04/22/2025. Laura, Mike Story, Tom, and the TWC legal team will attend.
- Review of Expenses –
 - Bills for February/March 2025 reviewed.
 - 2023 IRS Taxes- late filing penalty was paid by applying an over payment of 2023 taxes. TWC received a tax refund of \$2888.16.
- Bank Statements –
 - Review of March statements from Bank of America and Citizens Bank accounts
 - CD number one was renewed with Bank of America
 - Citizens Bank Account – Action item
 - Laura to check deposit history and see what deposits and types of funds have been put into this account.
- Field Report – Louis Honesto
 - Water leak on Rancho (end of March/early April)

- Work was completed except paving. Louis will contact city of Colton inspector to get directions on paving the new street.
- TWC has an annual permit for work issued by the city of Colton.
- EAR Report was completed, reviewed, and submitted the week of April 7, 2025.
- Paving project in the pocket
 - Louis attended a meeting hosted by the county to discuss county plans to lay new paving material on streets in the pocket beginning 05/28/25.
- Master Key Nest/Log - Louis
 - Project is completed. Keys for vehicles are up to date.
- Work Vehicles – Laura
 - Vehicles have current registration and tags, insurance, keys, and windows repaired. The vehicles are all ready to use.
- Sink Hole – Louis and Laura
 - Recently in April there was a sink hole, about 2 ft wide, in the back of the property where the trucks are usually parked. A plumber was called. It turns out the sink hole was caused by a pipe that had disconnected from the septic tank and leaking into the ground. The tanks and cesspool have been located on the property and the work trucks will no longer park there.

Executive Session at 7:55pm

Next Meeting: May20, 2025 at 7:00pm

Meeting adjourned at 8:20 pm